Attendees:

Kathy Card, Diane McMorrow, Travis Thibault, Heather Larson, Christina Olson, Jeff Cormier

Meeting called to order at 7:02 pm

TOPIC	ACTION/OUTCOME
Parks Director Updates No updates since last meeting Kathy reports that lights at Snack Shack at Tivnan Field are	Travis will look into it this week
sometimes on during the day	Travis will look life it this week
RD Updates Holiday Tree Lighting Debrief: Discussion regarding the pros and cons of a day/date change for next year	No decisions made. Will continue discussion at a future meeting
 Update on current Recreation Programs: Basketball pk-12 beginning in January Zumba kids' program Ski/Snowboard at Wachusett Mtn. beginning in January Adult Programs: Yoga, Zumba, volleyball Future Plans: Expand to a Saturday adult Zumba and children's dance class Before/After School Program Updates: Kathy reported on an issue with the Morning Program Director arriving late on multiple occasions and also receiving parent complaints 	Kathy will address the problem with appropriate discipline procedures

Recreation Commission Related Business

Jeff contacted Miller Fence for fence repair at PCS Playground. Repair will be done within 2-4 weeks

Jeff reports that we are still searching for vendors for the Wentworth Field roof repair. One bid received for \$12,000.

Tivnan Lights:

Tim White and PMLD contacted via text regarding this issue and the feasibility of possible repair vs. replacement of the lights. No reply to date.

PCS Basketball Hoops

Jeff and Kathy met with the installation company for new basketball hoops at PCS. Adjustable hoops do not meet legal requirements for safety because they block safety lighting/strobes. Clear acrylic backboards meet the safety requirements and will be installed instead.

Past Meeting Minutes

Jeff made a motion to accept the August 23rd meeting minutes. Heather seconded, and all members in favor. Motion passed

Jeff made a motion to accept the November 13th meeting minutes. Christina seconded, and all members in favor. Motion passed.

RD Salary

The Recreation Board needs to approve a merit step for the RD. The step increase is from Step 5 to Step 6, \$27,022 to \$27,090.

Jeff made a motion to recommend moving RD salary from Step 5 to Step 6, with a memo sent to the Select Board. Heather seconded, and all members approved. Motion passed.

Kathy to reach out to the Select Board/review Little League Guidelines to further investigate this possibility

Kathy will follow up with the installation company re. this plan

Recreation Board will send a memo to the Select Board regarding the recommendation before final approval.

Meeting Adjourned at 7:35 pm

Kathy Can D